

## The Elected Local Policing Bodies (Specified Information) Order 2011 – website publication guide

As PCC for Avon & Somerset I am committed to being fully compliant with the Elected Local Policing Bodies (Specified Information) Order 2011 which sets out the information all PCC's must make public. The index and links below will direct you to the information contained within this website.

Information item	Frequency of publication	URL
<b>1. Office holders:</b>		
Name of office holder – PCC (DPCC).	Publish after election/review each year and after any variation.	<a href="http://www.avonandsomerset-pcc.gov.uk/Your-PCC/Meet-Your-PCC.aspx">http://www.avonandsomerset-pcc.gov.uk/Your-PCC/Meet-Your-PCC.aspx</a>
Address for correspondence.		<a href="https://www.avonandsomerset-pcc.gov.uk/Contact/Contact-Us.aspx">https://www.avonandsomerset-pcc.gov.uk/Contact/Contact-Us.aspx</a>
Salary.		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2016/OPCC-Staff-Structure-October-2016-salaries.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2016/OPCC-Staff-Structure-October-2016-salaries.pdf</a>
Expenses.	Quarterly.	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Mileage-and-Expenses-Claims.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Mileage-and-Expenses-Claims.aspx</a>
Register of interest.	Publish after election + any variations.	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Disclosable-Interests.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Disclosable-Interests.aspx</a>
No of complaint or conduct matters brought to PCC by PCP.	Publish in respect of each financial year at year end.	<a href="http://www.avonandsomerset-pcc.gov.uk/Feedback/Complaints-against-the-PCC.aspx">http://www.avonandsomerset-pcc.gov.uk/Feedback/Complaints-against-the-PCC.aspx</a>
<b>2. Staff:</b>		
No of members of staff.	Publish as soon as possible after an election – review every six months and after any variation.	<a href="http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx">http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx</a>
Proportion of staff: women/ethnic minority/disability.		<a href="http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx">http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx</a>
Organisational chart showing staff structure.		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2016/OPCC-Staff-Structure-October-2016-salaries.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2016/OPCC-Staff-Structure-October-2016-salaries.pdf</a>
Name, job title, salary & responsibility of senior employees.	Publish after election/review each year and after any variation.	<a href="http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx">http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx</a>
Register of gifts or hospitality to office holder or member of staff (indicated accepted or refused).	Publish after election and on any variation.	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Register-of-Gifts-and-Hospitality-for-the-PCC-and-OPCC.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Register-of-Gifts-and-Hospitality-for-the-PCC-and-OPCC.aspx</a>
Information about arrangements that PCC has to make use of the staff of the chief constable or a local authority.		<a href="http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx">http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx</a>

<b>3. Income &amp; expenditure:</b>		
Total budget of the elected policing body.	Publish in respect of each financial year.	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/How-we-spend-your-money.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/How-we-spend-your-money.aspx</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/29-January-2016/20160129-16-17-Budget-Precept-MTFP-and-Capital-Programme-For-Publication.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/29-January-2016/20160129-16-17-Budget-Precept-MTFP-and-Capital-Programme-For-Publication.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/FINAL-AS-Council-Tax-Leaflet-2016-web-1.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/FINAL-AS-Council-Tax-Leaflet-2016-web-1.pdf</a>
The Precept issued by the commissioner.		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/29-January-2016/20160129-16-17-Budget-Precept-MTFP-and-Capital-Programme-For-Publication.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/29-January-2016/20160129-16-17-Budget-Precept-MTFP-and-Capital-Programme-For-Publication.pdf</a>
Proposed expenditure.		<a href="http://www.avonandsomerset-pcc.gov.uk/ARCHIVE-2012-April-2016/Openness-2012-April-2016/Reports-and-Meetings/Finance.aspx">http://www.avonandsomerset-pcc.gov.uk/ARCHIVE-2012-April-2016/Openness-2012-April-2016/Reports-and-Meetings/Finance.aspx</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/20150324--MTFP-Update.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Finance/20150324--MTFP-Update.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx</a>
Copy of annual investment strategy.		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Finance/21-June-2016/TM-Outturn-report-15-16.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Finance/21-June-2016/TM-Outturn-report-15-16.pdf</a>
Information as to each crime and disorder reduction grant, including conditions attached to grant, the recipient of the grant, the purpose, reasons why grant will secure or contribute to securing crime & disorder reduction in the policing body's area.	Publish each month.	<a href="http://www.avonandsomerset-pcc.gov.uk/Partnerships/Local-area-grants-and-commissioning.aspx">http://www.avonandsomerset-pcc.gov.uk/Partnerships/Local-area-grants-and-commissioning.aspx</a>
Information on expenditure exceeding £500 & the reasons why the PCC/CC consider that VfM would be achieved (except contracts over £10k).		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/spend-over-500.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/spend-over-500.aspx</a>
<b>4. Property, rights &amp; liabilities:</b>		
Identity of any premises or land owned or occupied for the purposes of the elected body.	Publish as soon as practicable after an election – review each year and any variation published.	<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Lists-and-registers/Estates-Strategy-2016-20-Final.Published-November-2016.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Lists-and-registers/Estates-Strategy-2016-20-Final.Published-November-2016.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Lists-registers-key-documents.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Lists-registers-key-documents.aspx</a>
Copy of contracts – value exceeding £500.	Publish as soon as it becomes available.	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx</a>
Copy of each invitation to tender (value exceeding £500.		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx</a>
List of every contract with	Publish quarterly, as soon as	<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx</a>

value not exceeding £10k.	practicable after the end of the quarter to which it relates.	
<b>5. Decisions:</b>		
Date, time & place for each public meeting.	Publish after it has become available.	<a href="http://www.avonandsomerset-pcc.gov.uk/Take-Part/Forums.aspx">http://www.avonandsomerset-pcc.gov.uk/Take-Part/Forums.aspx</a>
Copy of agenda for each public meeting + any report or document that is the subject matter of an agenda item.		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx</a>
Copy of minutes from public meetings or meetings where matters of significant public interest arising from the exercise of the body's functions are discussed.		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx</a>
Record of each decision of significant public interest arising from the exercise of the PCC's function.		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Decisions.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Decisions.aspx</a>
<b>6. Policies:</b>		
Statement of the policy in relation to conduct of relevant office holders – procedures for handling complaints and conduct matters.	Publish as soon as practicable after an election – review each year and any variation published.	<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/2015/PCC-Ethical-Framework-Nov-15.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/2015/PCC-Ethical-Framework-Nov-15.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/OPCC-Staff-Code-of-Conduct-Amended-October-2014.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/OPCC-Staff-Code-of-Conduct-Amended-October-2014.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Feedback/Feedback.aspx">http://www.avonandsomerset-pcc.gov.uk/Feedback/Feedback.aspx</a>
Policy in relation to making decisions of significant public interest arising from the exercise of the PCC's functions		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/2016-Governance-Scrutiny-Policy.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/2016-Governance-Scrutiny-Policy.pdf</a>
Policy in relation to records management, retention & destruction, including procedures for security & information sharing.		<a href="http://www.avonandsomerset-pcc.gov.uk/Openness/Our-policies-and-procedures.aspx">http://www.avonandsomerset-pcc.gov.uk/Openness/Our-policies-and-procedures.aspx</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/JOP-Information-Management-signed-copy.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/JOP-Information-Management-signed-copy.pdf</a> <a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/April-2016/Data-Protection-Freedom-of-Information-Policy-updated-March-2016.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/April-2016/Data-Protection-Freedom-of-Information-Policy-updated-March-2016.pdf</a>

Policy in relation to the handling of qualifying disclosures.		<a href="http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/Whistleblowing-Policy-updated-March-2016.pdf">http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/Whistleblowing-Policy-updated-March-2016.pdf</a>
<b>7. Prevention of crime and disorder:</b>		
Copy of any report required by the elected local policing body from the responsible authorities for a local government areas under section 7(1) of the Crime and Disorder Act 1998.	Publish as soon as practicable after it becomes available to the elected local policing body.	Will be published as and when they become available to the Police and Crime Commissioner.
<b>8. Independent custody visitors:</b>		
In relation to the independent custody visitor arrangements made under section 51 of the Police reform Act 2002 information as to the operation of the arrangements.	Publish as soon as practicable after an election – review each year and any variation published.	<a href="http://www.avonandsomerset-pcc.gov.uk/Take-Part/Custody-Visiting.aspx">http://www.avonandsomerset-pcc.gov.uk/Take-Part/Custody-Visiting.aspx</a>