



**AVON &  
SOMERSET**  
POLICE & CRIME  
COMMISSIONER

PCC DECISION

REF 2017/007

**Decision Title: MS Licensing 2017-2020**

**Decision summary:**

**Business Case Recommendations for COG Approval:**

Support a commitment to procure **per user licenses for Technical Option 2 (Office 365)**. The tender process is likely to include an audit of our server estate to ensure the accuracy of the indicative figures provided in this paper.

Support the **exploitation of Office 2016 licenses in the roll-out of Windows 10**.

Support the **exploitation of Skype for Business** as part of the Digital Mobilisation Programme.

Support a commitment to **embed the use of SC suite** within Tech Services, utilising automation and self-service capabilities and, where possible, decommissioning Assyst and SNOW.

Support a commitment to undertake a **transition to Office 365 cloud** Exchange in early 2018.

Support a commitment from the SW1 Succession and the Service and Workforce Development programme to explore the wider use of SC Suite and cloud services in a **new Tech Services Operating blueprint**.

Support a commitment to exploit the wider integration of **Office 365 and Pocketbook**.

Support a commitment to explore the transition from SharePoint and internal storage to **SharePoint online and OneDrive** for business.

Support participation in the first Phase roll-out of the **National Windows 10 and Office 365 enablers programme**, thereby providing reduced ongoing revenue costs, improving knowledge sharing between forces and unlocking potential for funds for transition support.

**Background or reference to supporting papers:**

Within Avon and Somerset, the existing support agreements for Microsoft Licensing will expire in June 2017. This paper outlines the options available to the constabulary in obtaining a new agreement.

The paper includes licensing that:

- a) Must be included to cover our existing server estate
- b) Must be included to support the Digital Mobilisation Programme. This includes Windows 10 and SC suite
- c) Should be included to provide Avon and Somerset the flexibility to move towards Office 365, releasing new capabilities and unlocking savings potential.

The paper recommends that Avon and Somerset should seek licensing to cover our existing estate, Windows 10, SC suite and Office 365.

The paper outlines the new capabilities and savings this licensing will unlock.

The paper recommends that a number of these new capabilities should be incorporated into existing projects and programmes, such as SW1 Succession and the Digital Mobilisation Programme.

**Avon and Somerset Police & Crime Commissioner**

I confirm I have considered whether or not I have any declarations of disclosable interest in this matter. Any such interests are disclosed.

*The above request has my approval.*

Sue Mountstevens Date 18/5/17  
Police & Crime Commissioner for Avon & Somerset

**CFO Signatures**

(OCC CFO required if decision requested or presented for approval by Constabulary)

Date 11 May 2017

[Signature]  
PCC CFO

[Signature]  
OCC CFO

**Other relevant lead officer as required**  
(e.g PCC CEO, COG lead)

Date 10/5/17

OPCC CEO  
Job title

J. SMITH  
name

[Signature]  
signature