

Independent Person on the Police Vetting Appeals Panel - Confidentiality Agreement

The Purpose of the Independent Person sitting on the Police Vetting Appeals Panel is:

- To ensure that there is an independent and impartial voice on Vetting Appeal Panels.
- To assist vetting appeal panels in coming to fair and evidence-based judgements about new Police Applicants' who have appealed a vetting rejection.
- To review known antecedent history/conduct of the Applicant/Appellant in order to decide whether or not it is appropriate to award Police Security Clearance.
- To provide assurance to the public and the community – maintaining public trust, confidence and satisfaction - that Vetting Appeals are treated seriously and that Police Vetting Applications are properly conducted and adjudicated fairly.

This Panel work supports the PCC in discharging the PCC's duty to have oversight of complaints against the Police. In this respect it is a person applying for a Police Officer vacancy, the application being rejected by the Police Vetting Officer and the Applicant then appealing. This will mean access to information held by the Police and PCC's office. In order to comply with Avon and Somerset Constabulary's and the PCC's information security policies, confidentiality and Data Protection principles, **the declaration below needs to be read, understood and signed by you, as a Panel member:**

I understand that my part in fulfilling the Purpose means that I have access to police information which amounts to personal data, which may include special categories of personal data*, as defined by the General Data Protection Regulation and that such access shall include:

- Reading or viewing of information held on computer or displayed by some other electronic means.
- Reading or viewing manually held information in written, printed or photographic form.

I undertake that:

- I shall not communicate to nor discuss with any other person the contents of the Police information except to authorised persons as is necessary to progress the agreed Purpose.
- I shall not retain, extract, copy or in any way use any Police information to which I have been afforded access during the course of my duties for any other purpose.
- I will seek advice if I have any doubts or concerns about the authorised use of Police information.
- If I know any of the Applicants appealing in the Police records then I will declare an interest and stop reviewing the appeal.

I confirm that:

- I will comply with the appropriate physical and system security procedures made known to me by Avon and Somerset Constabulary and the Police and Crime Commissioner's office.

I understand that the Police information is subject to the provisions of the General Data Protection Regulations – with more information in the PCC's Privacy Notice, including my rights - and that by knowingly or recklessly acting outside the scope of this Confidentiality Agreement I may incur criminal and/or civil liabilities.

I have read, understood and accept the above.

Name:

Signature:

Date:

*: Personal data revealing *racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural (living) person, data concerning health or data concerning a natural person's sex life or sexual orientation.*