



**AVON &
SOMERSET**
POLICE & CRIME
COMMISSIONER

Date:
Ref:

Address

Sent via email to:

Dear

Your Right to Access Application

The Data Protection Act and General Data Protection Regulation (GDPR) places an obligation on the Office of the Police and Crime Commissioner (PCC) when holding personal information to provide a copy of that information to the individual concerned on request.

The information, which the Office of the PCC is required to supply under the provisions of the Act and Regulation has been identified from the personal details supplied in your request.

The information held is only related to the ##### the PCC's office.

Stored in the PCC's ##### are your ##### as follows:

If you think that the information is incorrect then please contact the PCC's office by email or post, quoting the reference number above.

A summary of the recorded contacts that you have made to the PCC is held as follows:

Information held, if any, which can identify another person may have been deleted. Where deletions have been made for this reason the places where they occur are identified by a series of dots.

The PCC's Privacy Information and Privacy Notice, which relates to the use of personal information, can be viewed via the website at:

<https://www.avonandsomerset-pcc.gov.uk/Feedback/DataProtection.aspx> .

If you are unhappy about how your request has been handled and wish to make a complaint or request a review of the decision then you should write to me as below:

The Chief Executive
Avon and Somerset Police and Crime Commissioner's Office
Valley Road
Portishead
Bristol
BS20 8JJ

If you are not content with the outcome of your complaint, you may then apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by Avon and Somerset Police and Crime Commissioner's office. The Information Commissioner can be contacted at: <http://ico.org.uk/> or on 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.

Yours sincerely

DATA PROTECTION OFFICER