

The Elected Local Policing Bodies (Specified Information) Order 2011 – website publication guide

As PCC for Avon & Somerset I am committed to being fully compliant with the Elected Local Policing Bodies (Specified Information) Order 2011 which sets out the information all PCC's must make public. The index and links below will direct you to the information contained within this website.

Information item	Frequency of publication	URL
1. Office holders:		
Name of office holder – PCC (and DPCC if applicable).	Publish after election/review each year and after any variation.	http://www.avonandsomerset-pcc.gov.uk/Your-PCC/Meet-Your-PCC.aspx
Address for correspondence.		https://www.avonandsomerset-pcc.gov.uk/Contact/Contact-Us.aspx
Salary.		http://www.avonandsomerset-pcc.gov.uk/Your-PCC/Meet-Your-PCC.aspx
Expenses.	Publish quarterly, as soon as practicable after the end of the quarter to which it relates.	http://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Mileage-and-Expenses-Claims.aspx
Register of interest.	Publish after election + any variations.	https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Gifts-hospitality-expenses/Disclosable-Interests/Disclosable-Interests-Sue-Mountstevens-May-2018.pdf
No of complaint or conduct matters brought to PCC by PCP.	Publish in respect of each financial year at year end.	http://www.avonandsomerset-pcc.gov.uk/Feedback/Complaints-against-the-PCC.aspx
2. Staff:		
No of members of staff.	Publish as soon as possible after an election – review every six months and after any variation.	http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx
Proportion of staff: women/ethnic minority/disability.		http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx
Organisational chart showing staff structure.		https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2018/OPCC-Staff-Structure-September-2018-salaries.pdf
Name, job title, salary & responsibility of senior employees (salary exceeds £58,200).	Publish as soon as possible after an election – review every six months and after any variation.	http://www.avonandsomerset-pcc.gov.uk/Your-PCC/PCC-team.aspx
Register of gifts or hospitality to office holder or member of staff (indicated accepted or refused).	Publish as soon as possible after an election – review every six months and after any variation.	http://www.avonandsomerset-pcc.gov.uk/Openness/Register-of-Gifts-and-Hospitality-for-the-PCC-and-OPCC.aspx
Assistance provided to the PCC by the chief officer under section 2(5) or 4(%) of the 2011 Act	Publish as soon as possible after an election – review every six months and after any variation.	The PCC and Chief Constable have agreed working arrangements whereby the OPCC receives administrative support from the OCC in a number of areas.
Provision of administrative, professional or technical services to the PCC under	Publish as soon as possible after an election – review every six months and after any variation.	No relevant arrangements are in place with local authorities.

section 1(1) of the Local Authorities Act 1970		
Information about arrangements that PCC has to make use of the staff of the chief constable or a local authority.	Publish as soon as possible after an election – review every six months and after any variation.	https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/2018/OPCC-Staff-Structure-September-2018-salaries.pdf
3. Income & expenditure:		
Total budget of the elected policing body.	Publish in respect of each financial year.	http://www.avonandsomerset-pcc.gov.uk/Openness/How-we-spend-your-money.aspx http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx http://www.avonandsomerset-pcc.gov.uk/ARCHIVE-2012-April-2016/Openness-2012-April-2016/Reports-and-Meetings/Finance.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/2-May-2018/Item-7-17-18-Revenue-and-Capital-Outturn-Report-2.pdf http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/31-January-2017/Item-9a-20170131-Q3-Financial-Performance-Report-v2.pdf https://www.avonandsomersetplan.co.uk/key-facts/
The Precept issued by the commissioner.		http://www.avonandsomerset-pcc.gov.uk/Openness/How-we-spend-your-money.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/31-January-2018/18-19-MTFP-FINAL.pdf https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Finance/ASPC-Council-Tax-Leaflet-Web.FINAL.pdf https://www.avonandsomersetplan.co.uk/key-facts/ https://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Reserves-Strategy.aspx
Proposed expenditure.		http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/31-January-2018/18-19-MTFP-FINAL.pdf https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/2-May-2018/Item-7-17-18-Revenue-and-Capital-Outturn-Report-2.pdf https://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Reserves-Strategy.aspx
Copy of annual investment strategy.		https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Police-and-Crime-Board/06-June-2018/Item-7b-Treasury-Mngt-Outturn-report-17-18.pdf
Information as to each crime and disorder reduction grant, including conditions attached to grant, the recipient of the grant, the purpose, reasons		Publish each month.

why grant will secure or contribute to securing crime & disorder reduction in the policing body's area.		https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/2014/TEMPLATE-GRANT-AGREEMENT.pdf https://www.avonandsomerset-pcc.gov.uk/Partnerships/Local-grants-commissioning/Grants-awarded-by-the-PCC-for-201819.aspx
Information on expenditure exceeding £500 & the reasons why the PCC/CC consider that VfM would be achieved.	Publish each month.	http://www.avonandsomerset-pcc.gov.uk/Openness/spend-over-500.aspx
Information on expenditure in relation to travel, accommodation & subsistence including recipient, purpose and reason why PCC considered that VfM would be achieved.	Publish quarterly, as soon as practicable after the end of the quarter to which it relates.	https://www.avonandsomerset-pcc.gov.uk/Openness/Register-of-Gifts-and-Hospitality-for-the-PCC-and-OPCC.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Gifts-hospitality-expenses/Gifts-and-Hospitality/2018-19/Gifts-Hospitality-register-2018-19-July-18.pdf
PCC Reserves Policy		https://www.avonandsomerset-pcc.gov.uk/Openness/PCC-Reserves-Strategy.aspx
4. Property, rights & liabilities:		
Identity of any premises or land owned or occupied for the purposes of the elected body.	Publish as soon as practicable after an election – review each year and any variation published.	http://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Lists-and-registers/Estates-Strategy-2016-20-Final.Published-November-2016.pdf http://www.avonandsomerset-pcc.gov.uk/Openness/Lists-registers-key-documents.aspx
Copy of contracts – value exceeding £10,000.	Publish as soon as it becomes available.	http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx
Copy of each invitation to tender (value exceeding £10,000.		http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx
List of every contract with value not exceeding £10k.	Publish quarterly, as soon as practicable after the end of the quarter to which it relates.	http://www.avonandsomerset-pcc.gov.uk/Openness/Contracts.aspx
5. Decisions:		
Date, time & place for each public meeting.	Publish after it has become available.	http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx http://www.avonandsomerset-pcc.gov.uk/News-and-Events/Events-Calendar.aspx http://www.avonandsomerset-pcc.gov.uk/Take-Part/Forums.aspx https://www.avonandsomerset-pcc.gov.uk/Your-PCC/Meet-Your-PCC.aspx
Copy of agenda for each public meeting + any report or document that is the subject matter of an agenda item.		http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx https://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx https://www.avonandsomerset-pcc.gov.uk/Openness/Decisions.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-

<p>Copy of minutes from public meetings or meetings where matters of significant public interest arising from the exercise of the body's functions are discussed.</p>		<p>Procedures/2018-Governance-Scrutiny-Policy.pdf http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings.aspx https://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Audit-Committee/JAC-TERMS-OF-REFERENCE-July-2018.pdf http://www.avonandsomerset-pcc.gov.uk/Openness/Audit-Committee/Audit-Committee.aspx http://www.avonandsomerset-pcc.gov.uk/Take-Part/Forums.aspx http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Annual-Report.aspx http://www.avonandsomerset-pcc.gov.uk/Openness/Scrutiny.aspx</p>
<p>Record of each decision of significant public interest arising from the exercise of the PCC's function.</p>		<p>http://www.avonandsomerset-pcc.gov.uk/Openness/Decisions.aspx</p>
6. Policies:		
<p>Statement of the policy in relation to conduct of relevant office holders – procedures for handling complaints and conduct matters.</p>		<p>https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/PCC-Ethical-Framework-Jul-16.pdf https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/OPCC-Staff-Code-of-Conduct-Amended-October-2014.pdf http://www.avonandsomerset-pcc.gov.uk/Feedback/Feedback.aspx</p>
<p>Policy in relation to making decisions of significant public interest arising from the exercise of the PCC's functions</p>		<p>https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/2018-Governance-Scrutiny-Policy.pdf</p>
<p>Policy in relation to records management, retention & destruction, including procedures for security & information sharing.</p>	<p>Publish as soon as practicable after an election – review each year and any variation published.</p>	<p>http://www.avonandsomerset-pcc.gov.uk/Openness/Our-policies-and-procedures.aspx https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/170804-Joint-Operating-Policy-Information-Management-ASC-PCC.pdf https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/Data-Protection-Freedom-of-Information-Policy-updated-May-2018-v0.2.pdf https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-TWO/Policies-Procedures/OPCC-Records-Retention-Policy-Update-25-05-18.pdf https://www.avonandsomerset-pcc.gov.uk/Openness/DataProtection.aspx</p>
<p>Policy in relation to the handling of qualifying disclosures.</p>		<p>https://www.avonandsomerset-pcc.gov.uk/Document-Library/TERM-ONE/Policies-procedures/Whistleblowing-Policy-updated-March-2016.pdf http://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx</p>
7. Prevention of crime and disorder:		
<p>Copy of any report required by</p>	<p>Publish as soon as practicable after</p>	<p>No reports have been required by the PCC.</p>

<p>the elected local policing body from the responsible authorities for a local government areas under section 7(1) of the Crime and Disorder Act 1998.</p>	<p>it becomes available to the elected local policing body.</p>	<p>https://www.avonandsomerset-pcc.gov.uk/Openness/Reports-and-meetings/Police-and-Crime-Board.aspx</p>
<p>8. Independent custody visitors:</p>		
<p>In relation to the independent custody visitor arrangements made under section 51 of the Police reform Act 2002 information as to the operation of the arrangements.</p>	<p>Publish as soon as practicable after an election – review each year and any variation published.</p>	<p>http://www.avonandsomerset-pcc.gov.uk/Take-Part/Custody-Visiting.aspx</p>